F.No. Pr.CCIT/Estt/Awards/2018-19   Date:16-08-2018

MEMORANDUM

Sub: Visit of Hon'ble Chairman, CBDT, New Delhi – Review
       Meeting with all PCsIT,CsIT, and CsIT(A) of AP&TS on –
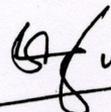   23-08-2018 - Regarding.

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This is to inform that the Hon'ble Chairman, CBDT Shri Sushil Chandra, IRS shall be visiting Hyderabad from the evening of 23rd August onwards.

The Hon'ble Chairman, CBDT has kindly consented to inaugurate the annual conference of Intelligence & Criminal Investigation.

There shall be a Review meeting with the Hon'ble Chairman, CBDT on 25th August, Saturday in conference hall -10A, 10th Floor, Income Tax Towers, Masab Tank in the office of Pr. CCIT, AP & TS **sharp 9.30AM** onwards.

All PCITs, CITs (A), and other CITs of AP & TS Charge are requested to be present at the venue, sharp 9:00AM onwards along with their performance statistics.

This is issued with the approval of the Pr CCIT, AP& TS, Hyderabad.

16.8.18

(SUBRAHMANYAM TOTA)
Dy.Commissioner of Income Tax
(HQrs)(Admn.), Hyderabad.

Copy to:
The DGIT(Inv.),Hyderabad
The CCIT,Vijayawada/Visakhapatnam.
All the PCsIT/CsIT/CsIT(Appeals) in AP & TS charge.

Minute to minute programme of Review meeting by the Hon'ble Chairman, CBDT on 25.08.2018.

Sl. No	Time	Program details
1.	09:30 AM	Welcoming the Hon'ble Chairman, CBDT at I.T.Towers, Hyderabad.
2.	09:30 AM to 09:45 AM	Felicitation of the Hon'ble Chairman by IRS association, ITGOA & ITEF.
3.	09:50 AM to 10:15 AM	Address to the Officers above the rank of CsIT.
4.	10:15 AM to 10:30 AM	Tea Break
5.	10:30 AM to 11:30 AM	Review of CCsIT, PCsIT, CsIT(A) and CsIT(TDS) of AP &TS by the Hon'ble Chairman.
6.	11:30 AM to 11:35 AM	Break
7.	11:35 AM to 12:30 PM	Review of DGIT(Inv), AP&TS by the Hon'ble Chairman.
8.	12:45 PM	Planting of sapling by the Hon'ble Chairman, at I.T.Towers, Hyderabad.
9.		Working Lunch to follow●